



J. PAUL TAYLOR ACADEMY

Recapturing the Joy of Learning - Recapturar la Alegria de Aprender



**J. Paul Taylor Academy Charter School
Governance Council Regular Meeting
Wednesday, February 21, 2018 6:00 PM (MST)
402 W. Court Building 2 Las Cruces New Mexico 88005
JPTA Media Room**

I. Opening items

- A. The J. Paul Taylor Academy Governance Council met in open session on January 24, 2018. The meeting was called to order at 6:08 p.m. to conduct a Regular Meeting.
1. Roll was called by Suzan Martinez de Gonzales: Governance Council members Ric Hernandez, Janet Acosta, Stephanie Haan-Amato, Carrie Hamblen, and Suzan Martinez de Gonzales were present. A quorum was confirmed. Sherry Booth arrived at 6:15pm. Arthur Berkson, Martin Lopez and Robyn Rehbein were absent and notified the board of their absences. Eric Ahner, Executive Director, and Gina Trujillo, Assistant Business Manager, were also present.
- B. Chairman Ric Hernandez called for any conflict of interest. None was stated by those in attendance.
- C. Eric Ahner read the Mission Statement: *J. Paul Taylor Academy, in alliance with families at the school and community, will offer a rigorous, well-rounded Spanish acquisition, project based instructional program in a smaller school to promote excellence for the diverse students of the Las Cruces area.*
- D. Carrie Hamblen moved to approve the agenda for February 21, 2018 Regular Meeting. Janet Acosta seconded the motion. Motion approved unanimously with affirmative votes from Ric Hernandez, Janet Acosta, Stephanie Haan-Amato, Carrie Hamblen, and Suzan Martinez de Gonzales.
- E. Janet Acosta moved to approve the minutes for January 10, 2018 Special Meeting as amended. Stephanie Hann- Amato seconded the motion. Motion approved unanimously with affirmative votes from Ric Hernandez, Janet Acosta, Stephanie Haan-Amato, Carrie Hamblen, and Suzan Martinez de Gonzales.
- Amendments: VII Academic Oversight... should be changed to Oversight
- F. Carrie Hamblen moved to approve the minutes for January 24, 2018 Special Meeting as amended. Janet Acosta seconded the motion. Motion approved unanimously with affirmative votes from Ric Hernandez, Janet Acosta, Stephanie Haan-Amato, Carrie Hamblen, and Suzan Martinez de Gonzales.
- Amendments:
- V Headed should have the name Sherry deleted.
 - III. A. The Procurement Policy was reviewed by was... should read The Procurement Policy was reviewed but was...
 - VIII Academic Oversight... should be changed to Oversight

Sherry Booth arrived at 6:15pm

II. Public Input

- A. Chairman Ric Hernandez called for any public input.
 - 1. There was no public input at this time.
 - 2. There was no staff input at this time.

III. Finance

- A. Ric Hernandez reviewed the December 2017 Financial Report as found in the meeting agenda.
Janet Acosta moved to approve the December 2017 Financial Reports. Carrie Hamblen seconded the motion. Motion approved unanimously with affirmative votes from Ric Hernandez, Janet Acosta, Stephanie Haan-Amato, Sherry Booth, Carrie Hamblen, and Suzan Martinez de Gonzales.
- B. The Budget Adjustment Request 535-000-1718-0021-I in the amount of \$633.00 for Total Instructional Materials Funds was presented for approval.
Carrie Hamblen moved to approve the Budget Adjustment Request 535-000-1718-0021-I. Sherry Booth seconded the motion. Motion approved unanimously with affirmative votes by roll call vote from Ric Hernandez, Janet Acosta, Stephanie Haan-Amato, Sherry Booth, Carrie Hamblen, and Suzan Martinez de Gonzales.
- C. The Budget Adjustment Request 535-000-1718-0022-I in the amount of \$58,873 in Operational was presented for approval.
Janet Acosta moved to approve the Budget Adjustment Request 535-000-1718-0022-I. Sherry Booth seconded the motion. Motion approved unanimously with affirmative votes by roll call vote from Ric Hernandez, Janet Acosta, Stephanie Haan-Amato, Sherry Booth, Carrie Hamblen, and Suzan Martinez de Gonzales.
- D. The Budget Adjustment Request 535-000-1718-0023-I in the amount of \$46,323 in the Operational was presented for approval.
The BAR for \$46,323 was a refund from the IRS due to the finalization of the 218 Social Security Agreement with JPTA (note: half of this money will be refunded to the staff who are owed the money and the other half belongs to the school). It was noted that the checks were mailed at the first of January from the IRS and were deposited as soon as received. This is the first meeting since those checks were received from the IRS.
Janet Acosta moved to approve the Budget Adjustment Request 535-000-1718-0023-I. Stephanie Haan-Amato seconded the motion. Motion approved unanimously with affirmative votes by roll call vote from Ric Hernandez, Janet Acosta, Stephanie Haan-Amato, Sherry Booth, Carrie Hamblen, and Suzan Martinez de Gonzales.
- E. The Sonrisa Contract was displayed on the Promethean board and reviewed.
Janet Acosta moved to approve the 2017-2018 Sonrisa Contract for a total of \$37,566 with PO # s 2252, 2359, and 2414. Carrie Hamblen seconded the motion. Motion approved unanimously with affirmative votes by roll call vote from Ric Hernandez, Janet Acosta, Stephanie Haan-Amato, Sherry Booth, Carrie Hamblen, and Suzan Martinez de Gonzales.

IV. Audit

- A. Audit Committee Report was given by Ric Hernandez. The Committee met on February 13, 2018. They had a brief meeting but can not report on more than that, since the audit has not been released publicly.
- V. Governance
 - A. Governance Council By-laws Review
Stephanie Haan Amato reviewed the notes she had on the revision of the by-laws. Some cosmetic and grammar changes will be made. Governance Council members need to send input to Ric by March 7, 2018. These will possibly be voted on in the April meeting.
- VI. Executive Director Support and Evaluation
 - A. The Executive Director Report was displayed on the Promethean board. Current year enrollment was discussed as well as the current amount of applications for the 2018-2019 school year. Mr. Ahner reports that attendance has been pretty good but will take a hit in February due to sickness. Mr. Ahner also discussed the last professional development day, in which they did IStation analysis for each grade level.
The Performance Framework's short cycle assessments were briefly discussed. It was preliminary midyear data, and it looks to be positive compared to past years.
- VII. Facility
 - A. Facilities Committee Report was given Eric Ahner. There has not been a meeting, but Mr. Ahner has a meeting tomorrow regarding the school yard and irrigation.
- VIII. Development
 - A. Development Committee was not able to meet so there is no report.
- IX. Academic Excellence
 - A. Academic Oversight Committee has not met so there is no report. This committee is looking to meet soon.
 - B. Parent Advisory Council
The Parent Advisory Council report was given by Stephanie Haan-Amato. The updates and upcoming activities from their meeting notes were discussed. The Talent Show is this Friday and a notice of quorum has been placed on the website. Next meeting for the PAC is March 14, 2018
 - C. Gifted Advisory Committee announcement was given by Janet Acosta. She announced the next GAC meeting is on February 27, 2018 and all are invited.
- X. Policy Committee
 - A. The Community Use of School Facilities policy was briefly discussed. Cosmetic and grammatical changes were discussed, and they will be updated by the end of the week. They will be posted for review by staff and parents before being voted on in the March meeting.
 - B. Solicitation in the School was briefly discussed. Cosmetic and grammatical changes were discussed, and they will be updated by the end of the week. They will be posted for review by staff and parents before being voted on in the March meeting.

- C. Alcohol Tobacco & Other Drugs Free School Zone policy was briefly discussed. Cosmetic and grammatical changes were discussed, and they will be updated by the end of the week, so they can be posted for review by staff and parents before being voted on in the March meeting. Sherry Booth will look up the statute in relation to this policy so that the wording will be correct.
- D. Posting and Distributing Materials in the School policy was briefly discussed. Cosmetic and grammatical changes were discussed, and they will be updated by the end of the week. They will be posted for review by staff and parents before being voted on in the March meeting.

XI. Other Business

- A. Chairman Ric Hernandez called for any open discussion:

It was noted that Yvette Turrieta did resign from the board as of January 31, 2018, but it did not get on the agenda for today.

Ric Hernandez said that he is still looking into reducing the number of the board to 9, and as soon as he hears anything on this, he will let the board now.

Stephanie Haan-Amato asked everyone to start thinking about end of the year gift for graduating 8th graders and teachers.

Ric Hernandez mentioned that Las Montanas is celebrating their 10th year and he would like to send their Governing Board a little gift.

- B. The current dates of the March Meetings are a Work Session on March 7th, and a Regular Meeting on March 21st, 2018. March 8th is the Lottery and it is required that at least 2 Council members attend. Stephanie Haan-Amato and Sherry Booth will attend the Lottery. The March Regular meeting will be moved to March 14, 2018 at 6:30 pm due to Spring Break the week of the 21st. This will make this meeting a Special Meeting instead of a regular meeting.

- XII. Closed Session is not necessary tonight. Everyone needs to review the CBA and send any notes to Eric and Ric as soon as possible. There will be time blocked off for discussion of it on the March 7, 2018.

XIII. Closing Items

- A. Janet Acosta moved to adjourn the January 24, 2018 Regular Meeting. Sherry Booth seconded the motion. Motion was passed unanimously with affirmative votes by roll call from Ric Hernandez, Janet Acosta, Stephanie Haan-Amato, Sherry Booth, Carrie Hamblen, and Suzan Martinez de Gonzales.

Meeting was adjourned at 8:16 p.m.