



J. Paul Taylor Academy

Recapturing the Joy of Learning - Recapturar la Alegria de Aprender



J. Paul School Work Session GC Retreat Day 2
Saturday, June 9, 2018 8:00 AM (MDT)
1274 Golf Club Rd Las Cruces, New Mexico 88011
Sunset Grill

I. Opening Items

A. The J. Paul Taylor Academy Governance Council met in Work Session on June 9, 2018. The meeting was called to order at 8:07 a.m.

1. Roll was called by Suzan Martinez de Gonzales, Governance Council members Stephanie Haan-Amato, Arthur Berkson, Suzan Martinez de Gonzales, Robyn Rehbein, Janet Acosta, Carrie Hamblen, were present. Martin Lopez was absent/excused. A quorum was confirmed. Sherry Booth arrived at 8:20.

II. Warm Up Activity with GC Self Evaluation

A. Robyn Rehbein led the Warm Up Activity and distributed handout for GC members to complete "Governance Board Member Goals"

III. Review of Charter Contract

A. Stephanie Haan-Amato facilitated the Charter Contract discussion regarding:

- Charter Contract Term July 1, 2016 – June 30, 2021
 - Develop Performance Framework Academic, organizational, and financial performance indicators to be reviewed possibly at the July 2018 meeting
- Annual Site Visit
- Material Terms of Charter
 - Length of day, number of days, enrollment cap, grades served
 - Project-Based Learning
 - Spanish Language Acquisition

IV. Review of Proposed New By-Laws

A. Stephanie Haan-Amato led the GC's discussion of the following topics

- Council size
- Term Limits for GC members
- Qualifications and diversity
 - Professional skills
 - Time commitment
 - Reflect diversity of students (when possible)
- Attendance

- Expected to attend all regular meetings
- Notify an officer within 24 hours in advance for excused absence

V. Review of Open Meetings Act and Annual Notice

A. Robyn Rehbein led the discussion and distributed a handout “Open Meetings Act (OMA) Simplified” (Adapted from Power Point presentation from NM Atty General, Assistant Attorneys General Joseph Dworak & Dylan Lange).

- Regular Meeting
- Special Meeting
- Work Session
- Closed Session
- Emergency Meeting

VI. Committee Membership and Chairs

A. Stephanie Haan-Amato noted the following committees and Chairperson for each committee:

- Collective Bargaining Agreement Team – GC will be represented by Ric Hernandez and Ms. Takacs
- Membership Committee Robyn Rehbein, GC Secretary – Chairperson
 - Stephanie Haan-Amato
 - Carrie Hamblen
- Finance Committee – Suzan Martinez de Gonzales, GC Treasurer – Chairperson
 - Martin Lopez
 - Ms. Takacs
- Policy Committee – Stephanie Haan-Amato, GC Chair – Chairperson
 - Sherry Booth
 - Ms. Takacs
- Facilities & Safety Committee – Arthur Berkson, GC Vice Chair – Chairperson
 - Ms. Takacs
- Audit Committee – Suzan Martinez de Gonzales, GC Treasurer – Chairperson
 - Martin Lopez
 - Ms. Takacs
 - JTPA Business Manager
 - JTPA Parent
 - Community member (unrelated to JPTA)
- Development Committee Liaison – Carrie Hamblen and Janet Acosta
- Executive Director Evaluation Team - Arthur Berkson, GC Vice Chair – Chairperson
 - Martin Lopez
- Academic Oversight – Sherry Booth
 - Ms. Takacs – Chairperson

- Parent Advisory Committee – Janet Acosta – GC Liaison
 - Ms. Takacs
- Gifted Advisory Committee - Janet Acosta – GC Liaison
 - Ms. Takacs
- Phoenix Awards Committee – Stephanie Haan-Amato, GC Chair – Chairperson
 - Carrie Hamblen
 - Sherry Booth
- LAT – Suzan Martinez de Gonzales, GC Treasurer – GC Liaison
 - Ms. Takacs
 - Staff
- Grievance Committee – choice of GC member by teacher/staff person, membership is not standing

VII. Desired Reporting from Executive Director

- A. Stephanie Haan-Amato – reviewed the current GC’s expectations for the Executive Director

VIII. Calendar of Meeting Topics

- A. Stephanie Haan-Amato led a discussion regarding:
 - Master calendar with all committee meeting dates, other school events
 - Calendar of GC Meetings for the upcoming year
 - Calendar Meeting Topics

IX. Lunch

X. Intro to the JPTA Foundation

- A. Rebecca Berkson, JPTA Foundation Chairperson gave a brief explanation of the Foundation goals, members, meeting times etc.

XI. Results of Teacher Satisfaction Survey

- A. Stephanie Haan-Amato discussed the results of the Teach Satisfaction Survey
- B. General suggestions
 - Activities communicated with teachers before scheduling
 - Free up ED so she can support classrooms
 - Update technology throughout school
 - Shared leadership continuation improvement
 - More outdoor learning spaces/bird feeders/garden
 - Alternative seating in classrooms, opportunities for kids to move
 - More time for collaboration among teachers

- Full time special education teachers
- GC should be required to observe and volunteer time in classrooms

XII. Communication

A. Stephanie Haan-Amato led a discussion to improve Communication with:

- Staff
 - “GC 101”, recruit for committees
 - Reach out for advice
 - Classroom visits

Families

Videos

XIII. Strategic Planning

A. Arthur Berkson led the GC in conducting a SWOT Analysis (Strengths, Weakness, Opportunities, and Threats) to take our first step in conducting a 2-year Strategic Planning

XIV. Other Topics

A. None

XV. Closing Items

A. Carrie Hamblen motioned to adjourn the June 9, 2018 Special meeting. Janet Acosta seconded the motion. Motion was passed unanimously with affirmative votes by roll call from Meeting was adjourned at 5:20 p.m. Motion passed with affirmative votes from Stephanie Haan-Amato, Suzan Martinez de Gonzales, Robyn Rehbein, Janet Acosta, Carrie Hamblen, Arthur Berkson, and Sherry Booth.

B. Adjourn - 1 minutes

Roll Call Vote