



J. PAUL TAYLOR ACADEMY

Recapturing the Joy of Learning - Recapturar la Alegria de Aprender



**J. Paul Taylor Academy Charter School
Governance Council Regular Meeting Minutes
Wednesday, October 18, 2017 6:00 PM (MDT)
402 W. Court Building 2 Las Cruces New Mexico 88005
JPTA Media Room**

I. Opening items

- A. The J. Paul Taylor Academy Governance Council met in open session on September 20, 2017. The meeting was called to order at 6:09 p.m. to conduct a Regular Meeting.
1. Roll was called by Stephanie Haan-Amato: Governance Council members Ric Hernandez, Martin Lopez (arrived at 6:13pm), Arthur Berkson, Stephanie Haan-Amato, Sherry Booth, Yvette Turrieta, Dolores Connor, and Carrie Hamblen were present. A quorum was confirmed. Janet Acosta, Suzan Martinez de Gonzales were absent and notified the board of their absences. Eric Ahner, Executive Director, and Gina Trujillo, Assistant Business Manager were also present.
- B. Chairman Ric Hernandez called for any conflict of interest. None was stated by those in attendance.
- C. Eric Ahner read the Mission Statement: *J. Paul Taylor Academy, in alliance with families at the school and community, will offer a rigorous, well-rounded Spanish acquisition, project based instructional program in a smaller school to promote excellence for the diverse students of the Las Cruces area.*
- D. Dolores Connor moved to approve the agenda for October 19, 2017, Regular Meeting Agenda. Carrie Hamblen seconded the motion. Motion approved unanimously with affirmative votes from Ric Hernandez, Arthur Berkson, Yvette Turrieta, Stephanie Haan-Amato, Sherry Booth, Dolores Connor, and Carrie Hamblen.

Martin Lopez arrived at 6:13 pm.

E. Approval of Minutes

1. Dolores Connor moved to approve the minutes for August 16, 2017 Special Meeting with the amendments listed below. Carrie Hamblen seconded the motion. Motion approved unanimously with affirmative votes from Ric Hernandez, Martin Lopez, Arthur Berkson, Yvette Turrieta, Stephanie Haan-Amato, Sherry Booth, Dolores Connor, and Carrie Hamblen.
Amendments:
IV. Governance B: strike the 3rd sentence as it is unclear.
V. Executive Director Support and Evaluation A:
 - change teacher of hire to just read teacherVII Other Business 3rd bullet
 - Development Committee change to Foundation Committee
2. Arthur Berkson moved to approve the minutes for September 20, 2017 Regular Meeting with the amendments listed below. Dolores Connor seconded the motion. Motion approved unanimously with affirmative votes from Ric Hernandez, Martin Lopez, Arthur Berkson, Yvette Turrieta, Stephanie Haan-Amato, Sherry Booth, Dolores Connor, and Carrie Hamblen.

Amendments:

- Stephanie Haan-Amata changed to Stephanie Haan-Amato
- Stephanie Haan Amato changed to Stephanie Haan-Amato

II. Public Input

- A. Chairman Ric Hernandez called for any public input. There was no public input at this time.
B. Chairman Ric Hernandez called for any staff input. There was no staff input at this time.

III. Finance

A. Finance Committee Report

Yvette Turrieta presented the Finance Committee report from the October 12, 2017 meeting. The Finance Committee recommends the finance items on today's agenda for approval.

B. Approve August Financial Reports

Yvette Turrieta moved to approve the August Financial Reports. Carrie Hamblen seconded the motion. Motion approved unanimously with affirmative votes Ric Hernandez, Martin Lopez, Arthur Berkson, Yvette Turrieta, Stephanie Haan-Amato, Sherry Booth, Dolores Connor, and Carrie Hamblen.

C. Approve Budget Adjustment Request 535-000-1718-0013-I

This is for library items from a grant that we received. We have until June 2019 to spend the money. We usually get this grant every two years.

Yvette Turrieta moved to approve BAR 535-000-1718-0013-I. Dolores Connor seconded the motion. Motion approved unanimously with affirmative votes Ric Hernandez, Martin Lopez, Arthur Berkson, Yvette Turrieta, Stephanie Haan-Amato, Sherry Booth, Dolores Connor, and Carrie Hamblen.

D. Approve Budget Adjustment Request 535-000-1718-0014-IB

This is for lease reimbursement.

Yvette Turrieta moved to approve BAR 535-000-1718-0014-IB. Carrie Hamblen seconded the motion. Motion approved unanimously by roll call vote with affirmative votes from Ric Hernandez, Martin Lopez, Arthur Berkson, Yvette Turrieta, Stephanie Haan-Amato, Sherry Booth, Dolores Connor, and Carrie Hamblen.

IV. Audit

- A. No Audit Committee Report was given because an Audit Committee meeting was not held.

V. Governance

A. Update of Bilingual Program Application

JPTA did receive the Bilingual Program funding for K-6th grade. The funding will be reduced due to the way we teach Spanish as a second language in the 6th grade. So essentially, we will get funding for K-5th grade.

Chairman Ric Hernandez would like to review our bilingual program in a February or March meeting (could be a work session) to get a better grasp of it around budget time. Mr. Ahner is in favor of this and would like Mrs. Hernandez to come in and present to the board.

B. Board Training Update

Just a reminder that board members need to get 5-8 hours of board training, during this school year. There is a conference on December 8th-9th, 2017 in Albuquerque that will satisfy these training hours. There is also a training in Las Cruces on January 23, 2018 from 8am-4pm (with a working lunch) at NMSU. Mr. Ahner will double check the requirements and get back to the board with the exact requirements.

VI. Executive Director Support and Evaluation

A. Executive Director Report was displayed on the board. Retention rate from 5th grade to 6th grade for the 2017-2018 school year was discussed. Attendance (absences and tardies) was also discussed. This year's (letter) grade distribution and this year compared to last year grade distribution was also presented. The 2018-2019 enrollment (lottery) applications and possible lottery date were discussed but not voted on since they were not included on the agenda as an action item.

VII. Facility

A. Facilities Committee Report was given by Arthur Berkson. It is an exciting time for the committee as they have gotten some quotes ranging from \$50,000-60,000 to complete the playground. They will be meeting next week and hopefully approve one of these contracts. Thanks was given from chairman Ric Hernandez for all those that have worked on this hardworking committee.

VIII. Development

A. Development Committee Report

The Foundation has about \$43,000 in their coffers. They have approved the expenditure of the track (up to \$11,000) that work has already begun on. The bricks have been put on display in the front office in preparation of them being installed but also in hopes that it will spur more orders.

IX. Academic Excellence

A. Academic Oversight Committee has not met so there is no report. This committee usually starts later in the year.

B. Parent Advisory Council

The Parent Advisory Council this year has been very active. Mr. Chandler, a grant writer hired by the foundation, was introduced at the last PAC meeting. He was here to get a feel of the school. They were also updated on the total raised at the 16 de Septiembre enchilada fundraiser. They also discussed/planned two upcoming events, the Fall Carnival and the Holiday Bazaar.

X. Policy

The Policy Committee has not met.

XI. Other Business

A. Ric Hernandez called for any open discussion.

- There was no open discussion.

XII. Closed Session.

Carrie Hamblen moved at 7:35pm to go into Closed Session to discuss Collective Bargaining Strategies; closed Pursuant to Section 10-15-1-H (5). NMSA 1978 with an Invitation to Eric Ahner, Executive director to stay for the Closed Session. Stephanie Haan-Amato seconded the

motion. Motion was passed unanimously by roll call vote, with affirmative votes from Ric Hernandez, Martin Lopez, Arthur Berkson, Yvette Turrieta, Stephanie Haan-Amato, Sherry Booth, Dolores Connor, and Carrie Hamblen.

Dolores Connor left at 7:35 p.m.

Yvette Turrieta left at 7:45 p.m.

The meeting moved from Closed Session to Open Session at 7:55p.m. Chairman Ric Hernandez stated that nothing other than Collective Bargaining Strategies (pursuant to Section 10-15-1-H(5). NMSA 1978) was discussed during the Closed Session.

XIII. Closing Items

A. Sherry Booth moved to adjourn the October 18, 2017 Regular meeting. Carrie Hamblen seconded the motion. Motion was passed unanimously with affirmative votes by roll call from Ric Hernandez, Martin Lopez, Arthur Berkson, Stephanie Haan-Amato, Sherry Booth, and Carrie Hamblen.

Meeting was adjourned at 7:58 p.m.

Respectfully Submitted,

Suzan Martinez de Gonzales
JPTA Governance Council Secretary

Approved November 15, 2017

Ric Hernandez
JPTA Governance Council Chair